

ANA BUZZALINO
2024/2025 Presentation and Workshop Contract

This agreement is between Ana Buzzalino
and _____

Program Director:	_____	Ana Buzzalino
Address:	_____	73 Valley Woods Landing NW
City, Province, Postal Code:	_____	Calgary, AB T3B 6A3
Tel:	_____	Tel: 403-617-1829
Cell:	_____	www.anabuzzalino.com
Email:	_____	ana.buzzalino@shaw.ca

My purpose is to make my virtual workshop experience as close as possible to an in-person workshop. I have zoom connected devices that will allow you to see and hear me clearly and always interact with me just like you would if I was there in person.

VIRTUAL LIVE LECTURE

Presentation Title:	_____
Presentation Date:	_____
Presentation Time:	_____
Presentation Fee:	CAD \$550.00 (US \$475) for a one-hour presentation ***
Estimated Attendance:	_____

*** Price of Presentation reduced to CAD \$450.00 (US \$400) when booked with a 6-hour workshop or two 3-hour workshops.

NOTE: If the sponsoring group is selling tickets to the general public, the presenter will receive 25% of the ticket price for each ticket sold.

Prices will have 5% GST added

VIRTUAL WORKSHOP No. 1

Workshop Title:	_____
Workshop Date:	_____
Workshop Time:	_____
Workshop Duration:	_____
Workshop Fee: *	CAD \$625.00 (US \$525.00) for a 3-hour workshop or CAD \$925.00 (US \$795) for a 6-hour workshop Kit fee may apply, depending on workshop • Supply list to be provided

Prices will have 5% GST added

VIRTUAL WORKSHOP No. 2

Workshop Title: _____
Workshop Date: _____
Workshop Time: _____
Workshop Duration: _____
Workshop Fee: * CAD \$625.00 (US \$525.00) for a 3-hour workshop or CAD \$925.00 (US \$795) for a 6-hour workshop
Kit fee may apply, depending on workshop

- Supply list to be provided

* Workshops are limited to 20 participants. For each extra student over 20 participating in the workshop, there will be a CAD/US\$45.00 fee up to a total of 25 participants.

Prices will have 5% GST added

PRIVATE ZOOM GROUP WORKSHOPS TO INCLUDE:

- PDF product support documents where applicable
- Q/A and show and tell at the conclusion of the workshop
- Continued project support via email for up to 15 days after the workshop (depending on the workshop)
- Zoom meeting opened 15 minutes prior to the start of the workshop to give everyone time to get connected and comfortable before the start of the workshop

FEES

Lecture and workshop fees are due within 2 days of presentation / workshop. Fees to be paid by Paypal "Friends and Family" (preferably), or by cheque sent Priority or Express Post.

RECORDINGS

Ana Buzzalino's Lectures and Workshops cannot be recorded by the sponsoring group. Ana Buzzalino maintains all rights to any recordings and content of her lectures/workshops.

CANCELLATION POLICY

This contract is binding. If the Guild decides to cancel the workshop for any reason with 30 days or less of the date of the workshop, the full fee of the workshop will be paid. If the Guild cancels the program for any reason within 60 days prior to the date of the program, half the fee will be paid by the Guild to the Artist.

Neither party shall be held to this contract if the lecture/workshop is cancelled due to illness. Every effort will be made to reschedule at the earliest convenience or suitable time to both parties.

In the event of technological difficulties, power outages or equipment failure, every effort will be made to reschedule at the earliest convenience or suitable time to both parties.

Total Fees

Speaker's Signature:



Date

Sponsoring Group's signature:

Date